

PECAN STREET
CHRISTIAN ACADEMY

1215 Pecan Street
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Revised in 2002
Parent/Student Handbook

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A NEW DAY

This is the beginning of a new day, God has given me this day to use as I will. I can waste it or use it for good.

What I do today is important, because I'm exchanging a day of my life for it.

When tomorrow comes, this day will be gone forever, leaving something I have traded for it.

I want it to be gain, not loss; good, not evil; success, not failure; in order that I shall not regret the price I paid for it.

PECAN STREET CHRISTIAN ACADEMY MISSION STATEMENT

PSCA was founded in 1992, with the purpose of educating children in an environment where they can pray and worship God daily through a challenging Bible-centered curriculum of the highest standards.

Today's students need to be taught the accumulated wisdom of the past from God's point of view and trained in the way they should go (Proverbs 22:6), so they will make proper decisions for the future.

We believe that the education and training of children is the joint responsibility of the family, church and school.

STATEMENT OF FAITH

- We believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God (2 Timothy 3:1; 2 Peter 1:21).
- We believe there is only one God, eternally existent in three persons - Father, Son and Holy Spirit (Genesis 1:1; Matthew 28:19; John 10:30).
- We believe in the deity of Christ (John 10:33); His virgin birth (Isaiah 7:14; Matthew 1:23; Luke 1:35); His sinless life (Hebrews 4:15; 7:26); His miracles (John 2:11); His vicarious and atoning death (1 Corinthians 15:3; Ephesians 1:7; Hebrews 2:9); His resurrection (John 11:25; 1 Corinthians 15:4); His ascension to the right hand of the Father (Mark 16:19); His personal return in power and glory (Acts 1:11; Revelation 19:11).
- We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that men are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith alone we are saved (John 3:16-19; 5:24; Romans 3:23; 5:8-9; Ephesians 2:8-10; Titus 3:5).
- We believe in the resurrection of both the saved and the lost; they are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation (John 5:28-29).
- We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9; 1 Corinthians 12:12-13; Galatians 3:26-28).
- We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13-14; 1 Corinthians 3:16; 6:19-20; Ephesians 4:30; 5:18).

PHILOSOPHY AND TRAINING

Pecan Street Christian Academy provides a challenging and stimulating learning environment with a strong discipline policy using many positive reinforcements. We maintain the Bible as the center of our school and as the standard by which we educate and train the next generation in moral and ethical values. Our policies are directed by the following Biblical verses:

Friendship - Proverbs 17:17

Respect - 1 Peter 2:17

Honesty - Romans 12:17

Faith - Hebrews 11:1

Love - Leviticus 19:18

Joy - Psalms 43:4

Worship - Luke 4:8

Strength - Psalms 73:26

Hope - Colossians 1:5

Courage - Psalms 27:14

Obedience - Leviticus 26:3

Forgiveness - Matthew 5:24

PARENT REQUIREMENT

The following is a mandatory requirement to meet PSCA standards. Along with the family and the church, we are challenged with the responsibility of training and educating children. Our goal is to ensure consistency between the three. Our hope is to help, throughout the years, educate parents and encourage strong relationships among family members and our School.

ORIENTATION - One yearly **orientation** before a child may begin school for all new students. The penalty of \$25.00 per year will be enforced for noncompliance of the requirement.

REGISTRATION & TUITION FEE POLICIES

NO CHILD IS CONSIDERED ENROLLED IN *PECAN STREET CHRISTIAN ACADEMY* UNTIL THE REGISTRATION AND BOOK FEES ARE PAID IN FULL AND A COMPLETE STUDENT ENROLLMENT APPLICATION HAS BEEN RECEIVED. THE FINAL APPROVAL OF ENROLLMENT IS THE RESPONSIBILITY OF THE ADMISSIONS COMMITTEE. A NOTIFICATION LETTER IS SENT TO PARENTS.

REFUND POLICY

Pecan Street Christian Academy has financial and contractual arrangements with faculty, staff and vendors, which are made in the spring and summer months, before the beginning of the school year. These obligations make it necessary that we require families to make a firm financial commitment.

1. Registration fees are NON-REFUNDABLE unless Pecan Street Christian Academy is unable to place the student or the student is denied placement by the Admissions Committee.
2. Admission testing fees are NON-REFUNDABLE.
3. Other fees incurred by the student or a family member are at the discretion of Pecan Street Christian Academy as to whether they may be refunded or not.
4. A student attending any part of the month is financially obligated for the entire month.

BOOK POLICY

All reuseable books are the property of the school. Consumable workbooks are purchased by parents. If a book, reuseable or consumable, is lost or damaged, the book will be replaced at the parents expense.

FAMILY DISCOUNTS

- 2 students \$100.00 off family's total tuition per year
- 3 students \$300.00 off family's total tuition per year
- 4 students \$400.00 off family's total tuition per year

TUITION OPTIONS

Registration fees are due at the time of registration. Tuition is paid by one of the following methods:

- FULL PAYMENT - Due on August 1st of the current year.
- SEMI-YEARLY PAYMENT PLAN - Due on August 1st and January 1st of the current year.

10 MONTH PLAN DUE DATES

1 - Aug. 1	6 - Jan. 1
2 - Sept. 1	7 - Feb. 1
3 - Oct. 1	8 - Mar. 1
4 - Nov. 1	9 - Apr. 1
5 - Dec. 1	10 - May 1

9 MONTH PLAN DUE DATES

1 - Sept. 1	6 - Feb. 1
2 - Oct. 1	7 - Mar. 1
3 - Nov. 1	8 - Apr. 1
4 - Dec. 1	9 - May 1
5 - Jan. 1	

12 MONTH PLAN DUE DATES

1 - June 1	7 - Dec. 1
2 - July 1	8 - Jan. 1
3 - Aug. 1	9 - Feb. 1
4 - Sept. 1	10 - Mar. 1
5 - Oct. 1	11 - Apr. 1
6 - Nov. 1	12 - May 1

LATE PAYMENT FEES

Tuition is due on the 1st day of each month. Payments made after the 5th of each month will be assessed a late fee. A charge of \$10.00 on the 6th day and \$1.00 for each additional late day. If the account is not current by the 5th of the following month, the student will be suspended until all payments are current. Should a financial problem arise during the school year, speak with the office staff as soon as possible, so optional payment arrangements may be made. Account balances must be “zero” by the last day of school in order to receive or transfer the yearly grades and test scores.

RETURNED CHECKS

A \$25.00 fee will be charged on all checks returned by the bank. After two (2) returned checks are received, only cash payments will be accepted for the remainder of the school year.

**Tuition paid to any private school, including
PECAN STREET CHRISTIAN ACADEMY is NOT tax-deductible.**

PRESCHOOL (K4)

K-4 (Preschool) - children who are 4 yr. old before September 1st.

The curriculum is centered around reading with the use of phonics. Phonics is employed as the most logical and orderly way to teach children to read. Students will be exposed to:

- Bible** - Stories, memory work, weekly Chapel
- Phonics & Reading** - Recognition of vowels, consonants, and words
- Language Development** - Community and the world around us
- Arithmetic** - Numbers, value, including simple addition/subtraction
- Penmanship** - K4 manuscript writing
- Skills Development** - Puzzles, play dough, manipulatives, etc.
- Music & Songs** - Christian and Secular childhood
- Drama** - play acting and role playing during classtime
- Rhymes & Poetry**
- Arts & Crafts**
- Group Play** - Free time and constructive game play at recess

K4 participate In:

- Weekly computer class
- Monthly Library class
- Yearly field trip
- End of year program

CLASSTIME K4 Mon. - Fri. 8:00 a.m. - 12:00 noon

TUITION

Please request a list of fees. Family discounts are given.

REQUIREMENTS

- * Proof of medical insurance is required.(coverage can be provided for a minimal fee).
- * Birth Certificate
- * Social Security Card
- * Immunization Records

ADDITIONAL NEEDS

- Backpack - No “aggressive” style characters or slogans
- Lunch Kit with **small snack and juice box drink** daily
(A charge will be incurred for the snack provided)
- School Supplies - list provided
- School Uniforms - list provided

KINDERGARTEN (K5)

K-5 (Kindergarten) - children who are 5 yr. old before September 1st.

The curriculum is centered around reading with the use of phonics. Phonics is employed as the most logical and orderly way to teach children to read. Students will be exposed to:

- Bible** - Stories, memory work, weekly Chapel
- Phonics & Reading** - Recognition of vowels, consonants, and words
- Language Development** - Community and the world around us
- Arithmetic** - Numbers, value, addition/subtraction, and the clock
- Penmanship** - K5 cursive writing
- Skills Development** - Puzzles, play dough, manipulatives, etc.
- Music & Songs** - Christian and Secular childhood
- Drama** - play acting and role playing during classtime
- Rhymes & Poetry**
- Arts & Crafts**
- Group Play** - Free time and constructive game play at recess

K5 Participate In:

- Weekly computer class
- Bi-monthly Library class
- Yearly field trip
- Graduation (Cap & Gown) Program

CLASSTIME K5 Mon. - Fri. 8:00 a.m. - 2:30 p.m.

TUITION

Please request a list of fees. Family discounts are given.

REQUIREMENTS

- * Entrance tests are given to all new Kindergarten students.
- * Proof of medical insurance is required. (coverage can be provided for a minimal fee).
- * Birth Certificate
- * Social Security Card
- * Immunization Records

ADDITIONAL NEEDS

- Backpack - No “aggressive” style characters or slogans
- School Supplies - list provided
- School Uniforms - list provided

NOTE: Students may bring a lunch daily in a lunch-kit or purchase a meal ticket in the office.
DO NOT SEND MONEY WITH STUDENTS, AS IT MAY BE LOST.

FIRST AND SECOND GRADE

CURRICULUM

One main focus in first grade is to strengthen skills learned in Kindergarten. Phonics and reading are improved. As a student enters second grade the curriculum is advanced and more knowledge is gained. These studies present God as the Master Designer of the world around us. Students will be exposed to:

- Bible** - Stories, memory work, weekly Chapel
- Phonics & Reading** - Progressive continuation of previous grades
- Language** - ABeka Book for Language and the Shurley Method for grammar
- Spelling** - Includes vocabulary words
- Arithmetic** - Value concept, addition and subtraction, coins, clock, multiplication (2nd grade, 0-5 tables or higher if time allows)
- History** - Founding fathers, basic freedoms, famous patriots
- Science** - Plants, animals, insects, energy, senses, etc.
- Health** - Citizenship, safety, manners, nutrition
- Penmanship**
- Arts & Crafts** **Poetry** **Music & Songs** **P.E.**

First & Second Graders Participate In:

- Weekly computer class Weekly Library class
- Yearly field trips End of the year program

CLASSTIME	First Grade	Mon. - Fri. 8:00 a.m. - 2:30 p.m.
	Second Grade	Mon. - Fri. 8:00 a.m. - 3:00 p.m.

TUITION

Please request a list of fees. Family discounts are given.

REQUIREMENTS

- * Entrance tests are given to all new students.
- * Proof of medical insurance is required. (coverage can be provided for a minimal fee).
- * Birth Certificate * Social Security Card
- * Immunization Records * Report Cards/Achievement Scores

ADDITIONAL NEEDS

- Backpack - No "aggressive" style characters or slogans
- School Supplies - list provided
- School Uniforms - list provided

NOTE: Students may bring a lunch daily in a lunch-kit or purchase a meal ticket in the office. REMEMBER, FIRST GRADERS ARE STILL LEARNING RESPONSIBILITY OF MONEY AND IT MAY BE LOST.

THIRD AND FOURTH GRADE

CURRICULUM

Student are now mastering the art of reading. They begin more formal studies. Students are exposed to the following:

Bible - Memory work, Bible study, weekly Chapel

Language - The Shurley Method is used

Spelling - Includes vocabulary words

Arithmetic - Addition, subtraction, multiplication, division, (4th graders-two digit division) decimals, fractions, estimation, square measures, etc. (4th graders use Saxon Math)

History - Patriotism, character traits, dates, events, studies of America

Science - Organs & their function, environment, plant germination, weather, study of the stars, ecology and oceans - from a Christian perspective

Health

Penmanship

Poetry

Arts & Crafts

Music & Songs

P.E.

Third & Fourth Graders Participate In:

Weekly computer class

Weekly Library class

Yearly field trips

Third Grade -End of the Year Program

Fourth Grade -End of the Year Award Ceremony

CLASSTIME

Mon. - Fri. 8:00 a.m. - 3:00 p.m.

TUITION

Please request a list of fees. Family discounts are given.

REQUIREMENTS

* Entrance tests are given to all new students.

* Proof of medical insurance is required.(coverage can be provided for a minimal fee)

* Birth Certificate

* Social Security Card

* Immunization Records

* Report Cards/Achievement Scores

ADDITIONAL NEEDS

Backpack - No "aggressive" style characters or slogans

School Supplies - list provided

School Uniforms - list provided

FIFTH AND SIXTH GRADE

CURRICULUM

Students are exposed to the following:

Bible - Memory work, Bible study, weekly Chapel

Language - The Shurley Method is used

Spelling - Includes vocabulary words

Arithmetic - Saxon Math curriculum. Four digit division, decimals, fractions, estimation, geometry, beginning banking, ration & proportion, prime & composite numbers, etc.

History - 5th graders study the Old World and 6th graders the New World

Health Science - Diet, fitness, appearance, muscular, respiratory & circulatory systems, endocrine, immune, & nervous systems, drug abuse, etc.

Penmanship

Poetry

Arts & Crafts

Music & Songs

P. E.

Fifth & Sixth Graders Participate In:

Weekly computer class

Weekly Library class

Yearly field trips

End of the Year Award Ceremony

CLASSTIME

Mon. - Fri. 8:00 a.m. - 3:00 p.m.

TUITION

Please request a list of fees. Family discounts are given.

REQUIREMENTS

* Entrance tests are given to all new students.

* Proof of medical insurance is required.(coverage can be provided for a minimal fee)

* Birth Certificate * Social Security Card

* Immunization Records * Report Cards/Achievement Scores

ADDITIONAL NEEDS

Backpack - No "aggressive" style characters or slogans

Snack - Small snack may be brought from home.

Students are given a morning snack break because they have a late lunch time

School Supplies - list provided

School Uniforms - list provided

SEVENTH AND EIGHTH GRADE

CURRICULUM

All students rotate classrooms by subjects. They are exposed to the following:

Bible - Memory work, Bible study, weekly Chapel

Language Arts - The Shurley Method is used. Includes reading, literature & spelling

Arithmetic - Saxon Math curriculum.

History and Geography

Science, Health and Sex Education (the Biblical perspective)

Arts

Music

P. E. & Sports

Seventh & Eighth Graders Participate In:

Weekly computer class

Weekly Library class

Yearly field trips

End of the Year Award Ceremony

CLASSTIME

Mon. - Fri. 8:00 a.m. - 3:00 p.m.

TUITION

Please request a list of fees. Family discounts are given.

REQUIREMENTS

* Entrance tests are given to all new students.

* Proof of medical insurance is required.(coverage can be provided for a minimal fee)

* Birth Certificate

* Social Security Card

* Immunization Records

* Report Cards/Achievement Scores

ADDITIONAL NEEDS

Backpack - No "aggressive" style characters or slogans

Snack - Small snack may be brought from home.

Students are given a morning snack break because they have a late lunch time

School Supplies - list provided

School Uniforms - list provided

GENERAL INFORMATION

SCHOOL HOURS

The 1st day of school, parents MUST escort all new and/ or first year students to their classroom. The 2nd day is optional. The 3rd day forward parents should drop students off at the entrance gate or daycare if applicable.

The First bell rings at 7:55 a.m. Classes start at 8:00 a.m. The Tardy bell rings at 8:05 a.m. Students may be dropped off no earlier than 7:30 a.m. and must be picked up no later than 15 minutes after school. A charge of \$5.00 for each additional 15 minutes is charged, per child, for late pickups.

ATTENDANCE

Regular attendance is necessary in order for your child to progress at an appropriate pace. It is wrong for us to believe a child can achieve their fullest potential when he/she does not attend class on a daily basis.

K4 - For attendance records, students must arrive no later than 9:30 a.m. to be counted present. If students need to leave school early, they must remain at school until 9:30 a.m. to be counted present.

K5 through Eighth grade - For attendance records, students must arrive no later than 10:30 a.m. to be counted present. If students need to leave school early, they must remain in class until 9:30 a.m.

ABSENCES

A student returning from an absence must present a written note, dated and signed by a parent or doctor, stating the reason for the absence.

A student's illness or a family death are considered an excused absence and all missed work may be made-up without a grade penalty according to school rules. All other absences are unexcused, unless approved in advance by office staff, and a grade of zero(0) will be recorded for the student. All missed work must be completed by the student within three (3) days or the grade of zero (0) will be recorded. A family vacation during school is excused only if the school is notified before leaving. The student should obtain all his assignments in advance and be prepared for class upon returning. Non-holiday vacations during the school year are discouraged.

During a school year, 20 absences, excused or unexcused, due to the accumulation of tardies or actual absences may result in your child receiving a "0" in all graded work. Graded work can be made up after school for a fee of \$20.00/half-hour. This time should be scheduled with teachers and payment should be made to the office.

ARRIVAL PROCEDURES

The first bell rings at 7:55 a.m. Classes start promptly at 8:00 a.m. When a student arrives late into the classroom the other students are disrupted, along with the teacher. A tardy slip is needed from the office if a student arrives after 8:05 a.m. If the student arrives late often, an office conference or written letter to parents may be required.

Upon arrival to PSCA students should go directly to the gym. Students should not go to a classroom without a hall pass. Hall passes are issued by teachers or office staff only.

TARDINESS

Every 3rd tardy in a six-week period constitutes 1 day of absence. This will affect a student's attendance records.

GRADING EXPLANATION

Report cards are issued in all grades every six (6) weeks. Achievement tests are taken by 1st through 6th grade students. The test scores are given out, if available, with the final report card.

GRADE VALUES

K4: 1 - Above Avg.
2 - Average
3 - Below Avg.

K5: A - Above Avg.
B - Good
C - Average
D - Below Avg.

CONDUCT VALUES

S - Satisfactory
N - Needs Improvement
U - Unsatisfactory

NOTE: "D" is the lowest grade given in K-5
(It should be perceived as failing)

GRADE VALUES

1ST - 8TH

A - Excellent 93-100
B - Good 85-92
C - Fair 77-84
D - Poor 70-76
E - Excellent
F - Failing 0-69
I - Incomplete

CONDUCT VALUES

S - Satisfactory
N - Needs Improvement
U - Unsatisfactory

(P.E./Sports are graded
on the 100 to 0 scale)

P - Participation in subject
NP - Non-participation in subject

ACHIEVEMENT AWARDS

Students are honored with awards for academic achievement, good citizenship, and perfect attendance. They receive recognition in competition areas such as: art, math, speech, spelling, and writing. These are examples. Each teacher is also free to honor students with additional recognition as they feel is appropriate.

Distinguished Honor Roll - "A's" only with "E" or "S" in conduct

Honor Roll - "A" average in grades and "E" or "S" average in conduct

A/B Honor Roll - "A's" and "B's" average with "E" or "S" average in conduct

Good Citizenship - Excellence in conduct, attitude, moral & values, and personality traits;
exhibits a Christian attitude

Perfect Attendance - Present every school day during the current year

ILLNESS

To maintain good health among students, a child who is sick or has a temperature must remain out of school. The Department of Health determines that 100.4°F is considered a temperature. The student must be free of temperature and/or on an antibiotic for a 24 hour period before returning to school. If your child gets sick at school or comes to school sick, you will be called to pick him/her up. Do not send your child to school with a temperature which has been reduced with medication.

A student returning from an absence must present a written note, dated and signed by a parent or doctor, stating the reason for the absence. With some illnesses a doctor's note must be required. Please inform a staff member when your child has an illness, so we may inform others if needed.

MEDICATION

If a student is to receive medicine at school, an adult should bring the medication to the office and sign a medication form. **DO NOT PUT MEDICATION IN YOUR CHILD'S BACKPACK.** If these procedures are not followed the student may not receive their medicine. You may also send a letter stating the following:

1. Time the last dosage was given.
2. Time the next dosage is due.
3. Dosage amount to be given.
4. The note should be dated and signed by an authorized parent/guardian.
5. All prescriptions and over-the-counter medication should be marked with the child's name and date.
6. All medication must be in it's original container.

NOTE: Prescription medication will be given only to the person named on the bottle.

VISITORS & VOLUNTEERS

Awareness of every person in our building is of the utmost importance to our staff. In times of emergencies, every person must be accounted for. To assist us in this task, all visitors and volunteers are required to sign in at the office and receive an identification badge to wear.

CHECK-IN / CHECK-OUT POLICY

PSCA has strict procedures for releasing children. They are released only to persons listed on student enrollment forms and those persons showing proper identification. Please call or send a signed note to release your child to any person not listed on your paperwork. We cannot refuse to release a child to either parent unless we have a copy of a court document giving physical custody to one parent only.

Students who must leave early from school must be signed out. In order to keep students safe we need parental help and understanding with this responsibility.

DISCIPLINE

“He who spares the rod hates his son, but he who loves him is careful to discipline him” (Proverbs 13:24). It is written in God’s words for parents to teach obedience to their children. At PSCA we encourage self-discipline and submission to authority. As the student grows into adulthood they will find it easier to adhere to the laws of the world and submit to the commandments of God.

To ensure the best possible learning environment, order must be maintained in the classroom. Continual disruption and disrespect of authority will not be tolerated. It is a privilege not a right to attend PSCA.

Students are disciplined in the following manner:

1. Verbal correction by teacher.
2. Teacher will withhold playtime or incentive from student.
3. Written note to parents to speak with student at home.
(Omitted if high level of disruption is shown in classroom)
4. Student will be sent to office.
5. Parent will be called to speak to the student by phone.
6. Student will be assigned a 1 hour, after-school detention. A \$20.00 fee will be charged.
(#6 and #7 may be rotated depending on the disruption or event)
7. Parent will be called to come to PSCA to take disciplinary actions.
8. Student will receive an in-school-suspension for 1 day. A fee \$40.00 will be charged.
(#8 and #9 may be rotated upon parent request)
9. Student will be suspended for a specific time period, longer than 1 day but no more than 3 days. All grades will be recorded as “zero”.
10. Student will be expelled from PSCA for the remainder of the year.

PARENT-TEACHER CONFERENCES

During the year it may become necessary to speak with your child’s teacher. Please call or request an appointment time with the teacher. Teachers are not to engage in conferences 15 minutes before class or 15 minutes after class is dismissed. Please maintain a Christian attitude and atmosphere during any conference. Students should not be present during conferences.

COMPLAINTS / PROBLEMS

It is possible that sometime during the school year you may have a complaint or a problem that needs to be discussed. Please speak to your child’s teacher as soon as possible to try and resolve the problem. If the conflict is not resolved, please speak with the office staff. Please try to make an appointment to discuss the problem further and remember to maintain a Christian attitude and atmosphere. “A fool gives full vent to his anger, but a wise man keeps himself under control.” (Proverbs 29:11)

LUNCHEES & SNACKS

A cafeteria is provided for hot lunches. Meal tickets may be purchased in the office or during morning roll call in a student’s classroom. It is not wise to send money daily with students. PSCA cannot be responsible for lost money. Lunches and snacks brought from home should be nutritious. Do not send large amounts of sugary foods. Learning skills are greatly diminished by non-nutritious foods. If a student forgets their snack or lunch, a charge slip will be issued and your account will be charged for the meal provided by PSCA. For your convenience, students may purchase a snack from the vending machines **BEFORE class ONLY.** Students will receive a charge slip for a provided snack, if theirs is not available at snack time. K4 students will not be allowed to leave the room during snack time.

DRESS CODE

Students must adhere to the uniform dress code. An additional handout containing uniform information is provided. Uniforms must be purchased from the required uniform company or store, unless noted. ***Girls skirts or shorts may not be shorter than one hand length above the knee.*** Students will receive written notices when they are not in compliance with the required uniform code or if a uniform needs repair.

Personal items which depict aggression, radical views, new-wave styles, degradation, or are sexually suggestive will NOT be accepted. Clothing worn should be appropriate in a Christian atmosphere. Inappropriate styles will be at the discretion of the staff.

1st Violation - Written notice is given requiring parent acknowledgment & signature

2nd Violation - Written notice is given requiring parent acknowledgment & signature

3rd Violation - Written notice is given requiring parent acknowledgment & signature

4th Violation - Written notice is given requiring parent acknowledgment & signature

5th Violation - Written notice is given requiring parent acknowledgment & signature

6th Violation - Parent must bring required uniform item within 1 hour or the student will not be allowed to return to school the following day and the day will be counted as an unexcused absence.

NOTE: 1st Violation - Any clothing worn other than the required “Uniform” will constitute:

1. an immediate pickup of the student by a parent within 1 hour or
2. a replacement set of clothing to be brought to the school within 1 hour for the student

“CASUAL DAY” DRESS CODE

Students must adhere to the following code when wearing a “causal” outfit to school.

Do NOT wear the following:

NO CLOG STYLE SHOES

NO SHORTS

NO TANK TOPS

NO LEGGING STYLE PANTS

NO SKINTIGHT CLOTHING NO BAGGY STYLE CLOTHING

NO SLOUCH-LOOK CLOTHING NO EXPOSED STOMACH OR BACK

COLD WEATHER

On cold days, a uniform sweater or uniform jacket can be worn in the building. A non-uniform sweater or jacket may be worn to and from school and during outside play time **only**.

SHOES

Tennis shoes **must not have** any decorations, characters, or lights. Specific requirements are listed on the Uniform Dress Code.

CHAPEL DAY

Every Wednesday is Chapel Day. Specific requirements are listed on the Uniform Dress Code.

SHORTS

Uniform shorts may be worn daily by K4 and K5 students, except on Chapel Day. First Grade & up may wear Uniform shorts on Fridays only.

HAIR

Hair must be neat and clean. Boys hair must be cut above the collar and ears. Hair must not cover or hang in the eyes. Radical hair styles, abnormal or excessive colors, lines or shaved decorations in hair are not acceptable. As new styles appear, they may be deemed unacceptable by the office.

MAKEUP

Makeup is NOT acceptable in K4 through 4th grade. Fifth grade and up girls may wear pale shades of makeup. Students should NOT have a “painted look”. Students will be asked to remove excessive or non-compliant makeup.

NAIL POLISH / ARTIFICIAL FINGERNAILS

Nail polish should be in pale shades. No “new wave” colors like green, blue, black, glitter, etc. Students will be asked to remove non-compliant nail polish. Students fourth grade and under may NOT wear artificial fingernails to school. This includes salon or home applied fingernails.

TATTOO

Tattoo’s or art work on the skin are NOT acceptable. Students will be asked to remove non-compliant items.

BODY PIERCING

Girls may ONLY have pierced ears and the number of “holes” should not be excessive. Boys may NOT have any body piercing. Excessive amounts or inappropriate locations are determined by the staff and the student will be asked to remove non-compliant items.

JEWELRY

Jewelry is acceptable for girls and boys in moderation. Excessive amounts are determined by the staff and the student will be asked to remove non-compliant items. Jewelry worn should be appropriate in a Christian atmosphere. Students will be asked to remove any jewelry that is determined to be inappropriate.

PARTIES / CELEBRATIONS

The following holidays are celebrated by PSCA and parental involvement is welcomed. Valentine’s Day, Easter, and Christmas. Each classroom teacher will select a “room person” to help coordinate each party throughout the year. Let the teacher know if you are interested in helping out.

BIRTHDAYS

If you would like to send a refreshment for your child’s birthday, these items will be served during the snack or lunch time. Arrange this with the teacher prior to the birthday.

FIELD TRIPS

Field trips add enrichment and enjoyment to an everyday school routine. These trips will be planned in advance and parents are welcome to attend if space is available at the activity center. Detailed information will be sent home with students prior to all trips.